



**Regular Monthly Meeting
March 26, 2018**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission (FRSC) held on Monday, March 26, 2018, at 10 Crane Mountain, Saint John.

1. Call to Order

The Board Chairperson, Gary Clark, called the meeting to order at 11:05 a.m.

2. Record of Attendance

BOARD MEMBERS

Gary Clark, Chairperson, Mayor, Quispamsis
Glen Baxter, Vice Chairperson, Local Service District Representative
Bette Ann Chatterton, Mayor, St. Martins
Don Darling, Mayor, Saint John
Grace Losier, Mayor, Grand Bay-Westfield
Nancy Grant, Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
Jim Bedford, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director, FRSC
Louise Lukeman, Recording Secretary, FRSC
Nick Cameron, Recreation Facilitator, FRSC
Jim Stubbs, CMEI
Terry Keating, Dept. of Environment & Local Gov't
Mary Jane Banks, Town of Rothesay

3. Approval of Order of Business

Motion: To approve the February 26th, 2018 agenda with additions.

Moved: Director Baxter
Seconded: Director Chatterton
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the February 26, 2018 minutes

Motion: To approve the minutes of February 26, 2018 as circulated.

Moved: Director Baxter
Seconded: Director Chatterton
Vote: Motion Carried

6. Building and Planning Report

Motion: To receive and file the building and planning report as provided by Brian Shannon.

Moved: Director Losier
Seconded: Director Baxter
Vote: Motion Carried

7.Improving the RSC Model – Mike McKendy

Mike McKendy presented an overview of his report to improve the RSC model. He clarified that he no longer was employed in the role for the government and any opinion he supplied was his own.

At 11:47, Chair Clark left the meeting and vice-chair Baxter assumed the Chair duties.

Motion: To have the Executive Director organize a working session for the Board to discuss the recommendations as identified in the McKendy report ‘Improving the RSC Model’ to provide feedback to the NB government.

Moved: Director Losier
Seconded: Director Darling
Vote: Motion Carried

8. CMEI

a) Financial Statements

The financial statements of CMEI were discussed.

Motion: To receive and file the CMEI financial statements for November 2016 to October 2017.

Moved:	Director Chatterton
Seconded:	Director Speight
Vote:	Motion Carried

b) Auditors Fee

The financial commitment by the Commission to a “review engagement” of CMEI’s financial statements was discussed.

Motion: It is recommended by the Executive Director of Fundy Regional Service Commission that:

“The Fundy Regional Service Commission immediately pay CMEI \$1000 toward the review engagement of their financial statements by Teed Saunders Doyle”.

Moved:	Director Losier
Seconded:	Director Speight
Vote:	Motion Carried

c) Operating Grant

The requirement to fund CMEI operations under Order in Council 96-849(1) was discussed.

Motion: It is recommended by the Executive Director of Fundy Regional Service Commission that:

“The 2018 operating grant be paid to Crane Mountain Enhancement (CMEI) in the amount of \$24,209 when the financial status of Fundy Regional Service Commission allows for the payment, but before CMEI’s year end of October 31, 2018.”

Moved:	Director Speight
Seconded:	Director Rathburn
Vote:	Motion Carried

d) Community Projects

The recommendations for funding of community projects as per Order in Council 2005-112 and the agreement to have CMEI administer selection and recommendations was discussed.

Motion: It is recommended by the Executive Director of the Fundy Regional Service Commission that:

“The Commission authorize the funding for host community projects as presented up to the amount of \$87,247 in 2018”.

Moved: Director Losier
Seconded: Director Speight
Vote: Motion Carried

9. Motion to Adjourn

Chairperson Baxter called for a motion to adjourn.

Motion: To adjourn the meeting at 12:20 pm.

Moved: Director Baxter
Seconded: Director Speight
Vote: Motion Carried

APPROVED (date) April 23, 2018



Gary Clark, Chairperson



Louise Lukeman, Recording Secretary