

**Annual General Meeting
May 30, 2016**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Monday, May 30, 2016 at 10 Crane Mountain, Saint John.

1. Call to Order

Executive Director Marc MacLeod, called the meeting to order at 10:00 a.m.

BOARD MEMBERS

Don Darling, Mayor, City of Saint John
Gary Clark, Mayor, Quispamsis
Grace Losier, Mayor, Grand Bay-Westfield, Interim Chair
Nancy Grant, Mayor, Rothesay
Bette Ann Chatterton, Mayor, St. Martins
David Rogers, Local Service District Representative
Glen Baxter, Local Service District Representative
Sandra Speight, Local Service District Representative
Sue Ewing, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director
Brian Shannon, Fundy Regional Service Commission
Media
General Public

Executive Director advised that under item 5.6 of the Procedural By-Law in the absence of a Chair or Vice Chair the Board may appoint an Acting Chairperson.

Motion: To appoint Director Grace Losier to Acting Chairperson until the Executive Officers elections to be held in July once the new LSD members become official.

Moved: Director Baxter
Seconded: Director Ewing

Discussion: Executive Director advised that it may be in the best interest of the Commission to delay the election until the July meeting to provide new members time for familiarization and for the new LSD member to be present after July 1st.

Vote: Motion Carried

2. Approval of Order of Business

The Chairperson asked for approval of the agenda as presented.

Motion: To approve the Annual General Meeting agenda as presented.

Moved: Director Grant
Seconded: Director Darling
Vote: Motion Carried

3. Disclosure of Conflict of Interest

None

4. Approval of the Minutes

Motion: To approve minutes of the March 22, 2016 as circulated.

Moved: Director Chatterton
Seconded: Director Speight
Vote: Motion Carried

5. Approval of 2015 Annual Report

Executive Director MacLeod gave an overview of the 2015 Annual Report noting that the year ended with the Landfill favourable in the amount of \$90,000.

Motion: To approve the 2015 Annual Report for the Fundy Regional Service Commission as presented.

Moved: Director Clark
Seconded: Director Speight
Vote: Motion Carried

6. Election of Officers

Executive Director MacLeod advised that there are no provisions regarding the timing of Election of Officers and is the discretion of the individual Commission and as such, the recommendation is to table the item until the July meeting.

Motion: To table the Election of Officers item until the July regular monthly meeting.

Moved: Director Speight
Seconded: Director Ewing
Vote: Motion Carried

7. Building and Planning Report

Motion: To receive and file the Building and Planning Report as presented.

Moved: Director Baxter
Seconded: Director Grant
Vote: Motion Carried

8. Signing Authority

Executive Director MacLeod as per previous direction, Director Losier was appointed as an alternate signing authority and as such this item can be tabled until the Election of Officers are completed at the July meeting.

9. Financial Statement – 1st Quarter

Executive Director MacLeod reviewed the 1st Quarter Financial Statements. Tonnage is down for the quarter by 544 tons this is an indicator that the economy is still lagging.

Motion: To approve the 1st Quarter Financial Statements as presented.

Moved: Director Clark
Seconded: Director Darling
Vote: Motion Carried

10. Motion to Adjourn

Executive Director MacLeod rather than holding the regular monthly meeting which is scheduled for June 28th, that an orientation session will be held. Due to commitment issues it was agreed to move the session to Monday, June 27th.


The Executive Director will be in contact with the Province to work out dates for them to present the video series developed from the RSC Handbook.

Motion: The Chair called for a motion to adjourn at 11:01 am.

Moved: Director Clark
Seconded: Director Speight
Vote: Motion Carried

APPROVED (date)

July 26 / 16



Grace Losier, Interim Chair



Jeanne DeCourville, Recording Secretary