



**Regular Monthly Meeting
February 14, 2017**

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Tuesday, February 14, 2017, at 10 Crane Mountain, Saint John.

1. Call to Order

The Board Chairperson, Gary Clark, called the regular board meeting to order at 1:40 pm.

2. Recording of Attendance

BOARD MEMBERS

Gary Clark, Chairperson
Glen Baxter, Vice Chairperson
Bette Ann Chatterton, Mayor, St. Martins
Don Darling, Mayor, Saint John (*Absent*)
Grace Losier, Mayor, Grand Bay-Westfield
Nancy Grant, Mayor, Rothesay
Brenda Rathburn, Local Service District Representative
David Rogers, Local Service District Representative
Sandra Speight, Local Service District Representative

OTHERS

Marc MacLeod, Executive Director
Terry Keating – Dept. of Environment & Local Gov't
Brent Whalen – Dept. of Public Safety (EMO)
General Public

3. Approval of Order of Business

The Chairperson asked for approval of the agenda

Motion: To approve the February 14, 2017 agenda as presented, with the addition of 10a – Salary Review.

Moved: Director Losier
Seconded: Director Baxter
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of Minutes

Motion: To approve the regular monthly minutes as circulated.

Moved: Director Chatterton
Seconded: Director Speight
Vote: Motion Carried

6. Building and Planning Report

Motion: To receive and file the Building and Planning Report as presented.

Moved: Director Losier
Seconded: Director Speight
Vote: Motion Carried

6. Presentation – Brent Whalen

Mr. Whalen, EMO Co-ordinator gave a brief overview of the revised EMP Plan advising that it is much more user friendly and will be distributed to all FRSC Board members.

The new plan has been tested in Charlotte County with good results.

Regarding the concerns of neighbourhood isolation due to train derailment etc. Mr. Whalen advised that communities have the ability to activate Provincial resources through the Incident Commander.

Motion: To have EMO Coordinator, Brent Whalen discuss the issue of neighbourhood isolation (land lock) with NBEMO and report back to the Executive Director if there is a plan for assistance in place.

Moved: Director Losier
Seconded: Director Grant
Vote: Motion Carried

7. Emergency Purchase – Depot Truck

Executive Director MacLeod advised that the current Depot Truck in the Recycling Department has been experiencing major issues since 2016 making the operation of the vehicle unsafe. As the vehicle was budgeted for replacement in early 2017 the decision was made to purchase a replacement quickly to address the safety issue etc. A few options were found with a used 2015 GMC Sierra, having low mileage and price coming in at the budgeted amount it was agreed it would be the best option.

Motion: To approve the emergency purchase of a used 2015 GMC Sierra 2500 from Lounsbury Automotive Ltd. for \$39,159.78 before taxes to be funded as capital from the operating fund.

Moved: Director Losier
Seconded: Director Baxter
Vote: Motion Carried

8. Correspondence – John Cairns

Motion: To table the correspondence and have the Executive Director research comparative information and bring back a recommendation to the Board for consideration.

Moved: Director Losier
Seconded: Director Chatterton
Vote: Motion Carried

9. Motion – ½ Ton versus Kubota

Executive Director MacLeod advised with the consolidation of the labour operations focusing on the public drop off, transportation requirements changed for the staff. One of the Kubota's was eliminated and the other replaced with a 4-person unit, however after consideration regarding safety, versatility, durability etc. it was determined that a half ton would be better suited.

Motion: To authorize the Executive Director to adjust the capital plan to adjust the capital plan to switch from a Kubota RTV unit, to a half ton truck not to exceed the capital budget.

Moved: Director Baxter
Seconded: Director Speight
Vote: Carried

10 a. Salary Review

Motion: To authorize the Executive Director adjust staff salaries to reflect an increase of 3.0% for 2017.

Moved: Director Losier
Seconded: Director Speight
Vote: Motion Carried


11. Motion to Adjourn

Chairperson Clark called for a motion to adjourn.

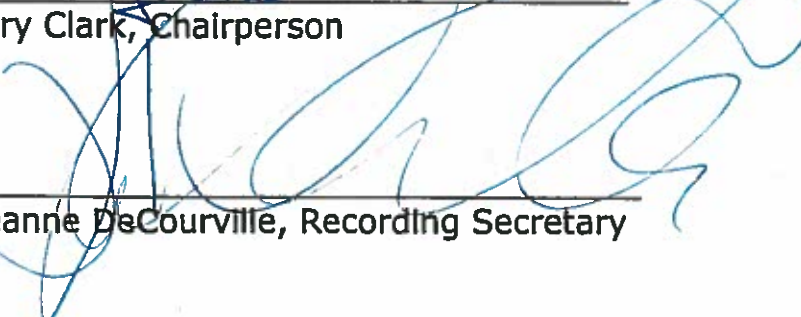
Motion: To adjourn the meeting at 2:15 pm.

Moved: Director Baxter
Seconded: Director Losier
Vote: Motion Carried

APPROVED (date) March 29/17



Gary Clark, Chairperson



Jeanne DeCourville, Recording Secretary