



Regular Monthly Meeting

January 28, 2019

Minutes of the meeting of the Board of Directors of Fundy Regional Service Commission held on Monday, January 28, 2019, at 10 Crane Mountain Rd., Saint John NB.

1. Call to Order

The Board Chairperson, Gary Clark, called the regular board meeting to order at 11:27 a.m.

2. Record of Attendance

Gary Clark	Chairperson
Glen Baxter	Vice Chairperson
Bette Anne Chatterton	Mayor, St. Martins
Don Darling	Mayor, Saint John
Grace Losier	Mayor, Grand Bay-Westfield
Nancy Grant	Mayor, Rothesay
Brenda Rathburn	Local Service District Representative
Jim Bedford	Local Service District Representative
Cindy MacCready	Local Service District Representative (Alternate)

OTHERS

Marc MacLeod, Executive Director, FRSC
Sharon Matthews, Recording Secretary, FRSC
Terry Keating, Dept. of Environment & Local Government
Shilo Boucher and Derrick Sanford – SJ Airport
John Simms – Groundwater Flow
Peter Baxter – Monitoring Well Trigger Parameters

3. Approval of the Order of Business

The Chairperson asked for approval of the Order of Business

Motion: To approve the January 28, 2019 Agenda as presented.

Moved: Director Grant
Seconded: Director Rathburn
Vote: Motion Carried

4. Disclosure of Conflict of Interest

None

5. Approval of the Minutes

It was noted that the final item of the meeting needed to be corrected to Chairperson "Clark" requesting a motion to adjourn.

Motion: To approve the December 10, 2018 minutes executing the correction as noted.

Moved: Director Losier
Seconded: Director Baxter
Vote: Motion Carried

6. SJ Airport Update - Shilo Boucher, Derrick Sanford

Shilo Boucher, appointee to the Saint John Airport Board for the Fundy Regional Service Commission, introduced Derrick Sanford, CEO of the Saint John Airport who provided an update to the Commission.

The Commission thanked Derrick Sanford for the update and everything they have been working on to make a good first impression on behalf of the City and Region. Their goal is always safety and security first, improve passenger experience, and to broaden air service. The vision for the Saint John Airport is to be the preferred airport in New Brunswick.

Motion: To receive and file the update by Derrick Sanford on the Saint John Airport.

Moved: Director Chatterton
Seconded: Director Rathburn
Vote: Motion Carried

7. NBEMO Update – Les Weber

Les Weber introduced himself to the Commission as the new Regional Emergency Management Coordinator and briefed the Commission on the organization and their responsibilities and support. *See attached handout.*

Motion: To receive and file the presentation by Les Weber on the New Brunswick Emergency Management Organization (NB EMO).

Moved: Director Baxter
Seconded: Director Losier
Vote: Motion Carried

Director Don Darling left the meeting at 11:40 am

8. Groundwater Flow Numerical Model – John Simms

John Simms from exp Services presented to the Commission the Groundwater Flow Model conducted for the Crane Mountain Landfill. Key model findings of the study were positive.

Following the presentation the following questions were discussed:

1. The results of the model provided much more comfort to the CMEI watchdog group.
2. The model was discussed as ever developing so that new data and technology could be used to improve the predictions over time and at least maintain the level of confidence.
3. The qualifications of the model developers were discussed.

Motion: To receive and file the presentation on Groundwater Flow Numerical Model by John Simms.

Moved: Director Baxter
 Seconded: Director Chatterton
 Vote: Motion Carried

Director Grace Losier left the meeting at 12:17 pm

9. Monitoring Well Trigger Parameters – Peter Baxter

Motion: To table presentation on Monitoring Well Trigger Parameters to a future meeting.

Moved: Director Chatterton
 Seconded: Director Bedford
 Vote: Motion Carried

Chairperson Clark called for a motion to adjourn.

Motion: To adjourn the meeting at 12:32 pm.

Moved: Director Rathburn
 Seconded: Director Grant
 Vote: Motion Carried

APPROVED (date) March 25/19


 Gary Clark, Chairperson


 Sharon Matthews, Recording Secretary



New Brunswick Emergency Management Organization (NB EMO)

Briefing to Fundy Regional Service Commission

28 January 2019

1) Introduction

2) How did my position come to be?

a. 2017 NB Ice Storm

i. The Largest Emergency Response Operation in NB's History

ii. Assets

1. 100 Fire Fighters / +230 GNB Employees
2. 249 Soldiers / +308 Restoration crews
3. 800 people deployed
4. 40 Warming stations established
5. 3 shelters set up
6. 400,000 people affected
7. 5 State of Local Emergency (SOLE's) declared
8. 2 losses of life, 51 injuries
9. Level of normalcy returned in **13 Days**

iii. Recommendations from AAR

1. Special Care facilities were not prepared for a severe weather event
2. Mayors & local officials had not maintained their Emergency Management Plan (EMP) to an acceptable level
3. Regional Emergency Management Coordinator (REMC) organization was grossly inadequate

iv. Actions underway by NB EMO

1. Development/enhancement of regional emergency management capability set as a priority
 - a. Other operational positions at the PEOC including Training Coordinator
 - b. 6x New REMC
 - i. Increase remote training capability into the regions
 - ii. Increase assistance in emergency planning & exercising's of the municipal emergency plans

3) Mission

- a. In an emergency situation, the primary mission of government immediately becomes directed towards saving lives, protecting property and the environment
 - i. ***"Get People out of harm's way and take care of them"***



New Brunswick Emergency Management Organization (NB EMO)

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28 January 2019

4) Regional Emergency Management Coordinator's Responsibilities;

- a. To maintain a liaison with Municipalities, Local Service Managers, First Responder agencies, regionally-based elements of GNB departments, GSAR Teams and other volunteer groups, NGOs, First Nation communities, Regional Service Commissions and the emergency management staff of industrial sites within their assigned Regions:
- b. To maintain overall Situational Awareness (SA) of emerging or actual incidents/emergency situations as they occur and to report to the Provincial operations centre on the response activities:
- c. To provide emergency planning and preparedness advice and assistance to stakeholder organizations, to include assisting with the design and conduct of training sessions and emergency exercises:
- d. To be prepared to activate their Regional Emergency Operations Centre(s) (REOC) as necessary to support a Municipal or Regional response to an emergency event, by providing leadership and coordination capacity to the members of the convened Regional Emergency Action Committee (REAC):
- e. To prepare and submit situation reports to the Provincial Emergency Operations Centre when activated during an emergency situation: and
- f. To be prepared to assist in the coordination of local activities during the Recovery phase of an emergency.

5) How do those Responsibilities affect you and your organization?

- a. Your REMC will:
 - i. Consult in Emergency Operations Centres Planning and Emergency Plan Development;
 - ii. Assist in exercising emergency plans;
 - iii. Provide training to your committee members;
 - iv. Be available to assist in coordination efforts during recovery efforts.
 - v. Your REMC will take municipal requests for provincial assistance
 - vi. If an emergency within a municipality escalates to the point where further powers are required
 1. The Coordinator, after consultation with the Director of the New Brunswick Emergency Measures Organization, may recommend to the Mayor of the municipality that a State of Local Emergency needs to be declared.



New Brunswick Emergency Management Organization (NB EMO)

Briefing to Fundy Regional Service Commission

28 January 2019

6) All Authorities have a Responsibility for Public Safety

- a. Individual
- b. Municipal
- c. Regional
- d. Provincial
- e. National

7) Levels of Response

- a. In the first instance, preparing for and dealing with emergencies is the responsibility of the individual citizen.
- b. In the second instance, the responsibility falls with the municipality. The *Emergency Measures Act* requires each municipality to maintain a municipal EMO organization, to establish an EMO committee and to have an emergency measures plan.
- c. In a local emergency, the response structure will be based on the Municipal EMO, supported by mutual aid arrangements with neighboring Municipalities and the Regional Emergency Management Coordinator.
- d. Thirdly, the Municipal EMO will receive support from the REAC, who in turn will call on the PEOC for additional provincial resources.
- e. Finally, the Provincial Emergency Operations Centre (PEOC) will call upon the federal government or neighboring jurisdictions if required.

8) Local Authority

- a. Regardless of the level of response, responsibility for the control and conduct of the municipal emergency operations rests with the local authority.
- b. Such local authority may receive advice and assistance from the representatives of the provincial departments and agencies through the Regional Emergency Management Coordinator and/or REAC.

9) Provincial Authority

- a. The Regional Coordinator is ultimately responsible to the Director of NBEMO for the control of all operations undertaken in accordance with the plan.
- b. The Director is responsible to the Minister who in turn is responsible to the Lieutenant Governor in Council.



New Brunswick Emergency Management Organization (NB EMO)

Briefing to Fundy Regional Service Commission

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10) In Summary

- a. My goal for our region is Public Safety. I will follow the direction of the Director of NB EMO and I will work towards:
 - i. Enhancing the communications within the region to build a healthy flow of communications;
 - ii. Assist in training for the region and consult in Planning and Preparedness;
 - iii. Through that new pathway of communication, gain SA of an incident and advise the PEOC for their own SA;
 - iv. Maintain Emergency Preparedness of a REOC, coordinate REAC resources and support municipal/local resources during an emergency event;
 - v. Document the Region's Actions and submit SA reports to the PEOC;
 - vi. And finally, assist with coordination in the Recovery phase



Les Weber

Regional Emergency Management Coordinator

Region 9 – Saint John

8 Castle Street

Saint John, NB E2L 3B7

(506) 349-4496

